

Intensive English Programme (IEP)
Tuition Fee Schedule
Academic Year 2021-2022

The following schedule of fees has been approved by the
Prem Tinsulanonda International School Finance Committee, September 2021.
All amounts shown are in Thai Baht (THB)

The following fees must be paid in advance for new IEP students before starting their first term

1. Application Fee: THB 5,000 per student (Non Refundable)

A non-refundable Application Fee of THB 5,000 must accompany each student application.

The Application Fee covers the administrative work involved in processing an application, and payment must be made at the time of application.

Please note that payment of the Application Fee does not guarantee admission to school.

2. Security Deposit: THB 50,000 per student (Refundable - upon graduation or withdrawal)

A Security Deposit is required in the event of any damages or lost property.

The Security Deposit is payable upon acceptance of a student and has to be paid prior to the student attending IEP.

The Security Deposit will be refunded (without interest) when the student leaves IEP either at the end of Grade 12 or after the student withdraws from IEP*.

Please note that any outstanding fees or charges will be deducted and all text books and equipment must be returned in order to receive the Security Deposit refund.

*Please refer to the section "Refund Procedures for Tuition and Boarding Fees" for conditions.

In addition to the fees listed above, payment must also be made of the tuition fee for at least one term upon acceptance of an IEP student, and the total amount should be paid prior to the student attending IEP.

4. IEP Tuition Fees: Academic Year 2021-2022

IEP	Total Tuition Fee Academic Year 2021/2022	Total Tuition Fee AY21/22 with 2% Discount*	QUARTERLY PAYMENT PLAN OPTION			
			These are quarterly billing instalments and are not based on the length of each term			
			<u>Term One</u> 25% Instalment	<u>Term Two</u> 25% Instalment	<u>Term Three</u> 25% Instalment	<u>Term Four</u> 25% Instalment
Amount	618,000	605,640	154,500	154,500	154,500	154,500

***Full Payment Discount**

2% discount will be applied if full payment is made of the total academic year IEP tuition fee by **30 June 2021**

Sibling Discount

Families with **two or more** children simultaneously enrolled at IEP will receive:

- 2nd child – 10% discount from tuition and boarding fee
- 3rd child – 15% discount from tuition and boarding fee
- 4th child – 20% discount from tuition and boarding fee
- 5th child – 50% discount from tuition and boarding fee

5. Boarding Fees: Academic Year 2021-2022

STATUS	Total Boarding Fee Academic Year 2021/2022	Total Boarding Fee AY21/22 with 2% Discount*	QUARTERLY PAYMENT PLAN OPTION			
			These are quarterly billing instalments and are not based on the length of each term			
			<u>Term One</u> 25% Instalment	<u>Term Two</u> 25% Instalment	<u>Term Three</u> 25% Instalment	<u>Term Four</u> 25% Instalment
Full Boarder	410,300	402,094	102,575	102,575	102,575	102,575
Weekly Boarder	300,320	294,314	75,080	75,080	75,080	75,080

***Full Payment Discount**

2% discount will be applied if full payment is made of the total academic year boarding fee by **30 June 2021**

The boarding fee includes room and board, comprehensive weekend activities, academic support and ticketing services. Please note that on occasion some activities offered may carry an additional fee.

Contingency Account for Boarding Students:

Parents of boarding students will need to provide funds for a Contingency Account for their son or daughter. Boarding staff will make a monthly report of the student's expenses. The recommended amount is **THB 20,000** and this amount will need to be kept in balance throughout the year.

Visa Fees for Boarding Students:

The cost for a one-year student visa application/renewal is **THB 6,000**.

For students who have not been issued with the non-immigrant 90-day visa from the Thai Embassy/Consulate before they come to study in Thailand, the cost is **THB 24,000**.

Non-Essential Transport for Boarding Students:

Boarding students who need non-emergency dental or other non-emergency medical services are responsible for the transport costs to and from clinics/hospital.

ADDITIONAL FEES

The following fees are additional fees and may not apply to all individuals depending on their grade level and subject choice.

1. Transport Fee: THB 15,700 to THB 19,100 per term (Day students only)

The Transport Fee is charged to students who choose to take the transportation contracted by the school. The cost is determined by the distance from the student's home to school and will be advised on application for using transport services.

Please note that refunds for the Transport Fee will be provided only for full terms of non-usage.

2. Lunch and Snack Fee: (Day students only)

- **THB 10,400** per term for **Grade 6 to 12 students**
- **THB 8,750** per term for **Early Year 1 to Grade 5 students**

3. Uniform Fee: (All Students)

All students except Grade 12 (dress code is applicable), must wear the Prem school uniform. The cost of the school uniform is available in the Uniform Shop.

Uniforms should be pre-ordered by contacting the Uniform Shop in the Administration Building.

4. Optional Field Trips:

Additional charges may be applied for optional Field Trips offered to some grade levels.

Please note that costs for annual Field Trips for Grade 3 - 11 are included in tuition fees for 2021/2022.

5. Specific Co-Curricular (Exploria) and Music Tuition Fees:

Certain co-curricular activities available through the Exploria programme, such as golf, tennis, football, SAT preparation courses and music tuition lessons, will carry additional fees.

These costs will be advised on application for specific Exploria/Music courses.

REFUND PROCEDURES FOR IEP TUITION AND BOARDING FEES

If parents/guardians wish to **withdraw** their children from IEP, it is a condition of enrolment that a formal withdrawal notice must be given **in writing** to the **Admissions Office** (admissions@ptis.ac.th)

To qualify for a refund, the written withdrawal notice must be received no later than **two weeks** after the start of the students last term of attendance.

For students withdrawing during the academic year 2021-2022, IEP tuition and boarding fees will be refunded according to the following guidelines:

Term One	Withdrawal within first two weeks of Term One: - August 24, 2021 to September 5, 2021	75% refund of Term One Fees
	Withdrawal after September 5, 2021	No refund of Term One Fees
Term Two	Withdrawal within first two weeks of Term Two: - October 18, 2021 to October 31, 2021	75% refund of Term Two Fees
	Withdrawal after October 31, 2021	No refund of Term Two Fees
Term Three	Withdrawal within first two weeks of Term Three: - January 4, 2022 to January 16, 2022	75% refund of Term Three Fees
	Withdrawal after January 16, 2022	No refund of Term Three Fees

** No refund for Term Four withdrawals unless one-year IEP tuition fees have been paid for, one-year in advance.

If **full payment** is made for one-year tuition fees, one year in advance, the following refund is given:

Up to the end of Term One - October 8, 2021	75% of yearly tuition
Up to the end of Term Two - December 9, 2021	50% of yearly tuition
Up to the end of Term Three - March 11, 2022	25% of yearly tuition

Security Deposit Refund

The Security Deposit is only refundable if parents/guardians give one terms notice of their intention to withdraw their student from IEP, and the written notice is received no later than **two weeks** after the start of the students last term of attendance.

The Security Deposit will be refunded after the school is satisfied that all expenses incurred have been deducted and all text books and equipment have been returned.

The Security Deposit is not refundable if a place is accepted but the student does not subsequently attend IEP.

If the student leaves without parents/guardians giving the required one-term written withdrawal notice, the Security Deposit can only be refunded if the tuition fee for one term has been paid.

Notification of Departure/Change in Boarding Student Status

If parents/guardians wish to **withdraw** their children from boarding, it is a condition of enrolment that a formal withdrawal notice must be given **in writing** to the **Admissions Office** (admissions@ptis.ac.th)

To qualify for a boarding refund, the written withdrawal notice must be received no later than **two weeks** after the start of the students last term of attendance. This condition applies to both full or weekly boarding students.

If payment has been made for **one term** of the boarding fee and withdrawal notice is provided on time as described above, **80%** of the boarding fee will be refunded.

If payment has not been made for one term of the boarding fee, then the school will charge **20%** of the boarding fee. This amount is retained to cover boarding expenses that are paid in advance.

If parents/guardians wish to **change the status** of their children in boarding from a weekly boarder to a full boarder, or full boarder to weekly boarder, it is a condition of enrolment that a formal change of status notice must be given **in writing** to the **Director of Boarding** (dirboarding@ptis.ac.th)

The written change of status notice must be received no later than **two weeks** after the start of the students last term of attendance for their existing status, after which change of status will be made.

One terms notice is required to receive a full refund if changing from full boarder to weekly boarder. Requests to change from a weekly boarder to full boarder will be accommodated promptly.

METHOD OF PAYMENT

Payment can be made by one of the three options below:

Method	Procedure	Instruction
In Person	Pay in person at the Cashiers Office by: Cash Credit Card* Cashier Cheque or Bank Draft made payable to: "Prem Tinsulanonda International School"	The Cashiers Office is located on the ground floor of the Administration Building, opposite the Admissions Office
Post	Mail your Cashier Cheque or Bank Draft made payable to: "Prem Tinsulanonda International School" Please enclose a copy of the invoice Please write your child's name on the back of your Cashier Cheque or Bank Draft	Please send to: Accounting Department, Prem Tinsulanonda International School, P.O. Box 1, Mae Rim Chiang Mai, Thailand, 50180
Bank Transfer	Account Name: Prem Tinsulanonda International School Account Number: 358-0-71198-8 Account Address: P.O. Box 1, Mae Rim, Chiang Mai, Thailand, 50180 Bank Name: Bangkok Bank Public Co., Ltd. Bank Address: No. 70 Moo 1, Rim Tai, Mae Rim, Chiang Mai, Thailand, 50180 Swift Code: BKKBTHBK	Please email proof of payment to: payment@ptis.ac.th <i>or:</i> Please fax proof of payment to: +66 (0)53 301464

Late payment penalties shall be applied as follows:

- Overdue accounts are billed at the interest rate of **1.25 % per month**.
- For any late payment of **more than 30 days** from the invoice due date, the school may withhold all records of the student and the Head of School may dis-enrol the student(s).

* **Credit Card Payment** - additional surcharges apply as follows:

American Express – 2.5% Visa/Master Card – 3% Credit Card Authorisation Form – 5%