



Prem Tinsulanonda International School

An International Baccalaureate Boarding and Day School
Chiang Mai Thailand

Classroom teacher job description

SS MYP and/or DP teacher job description

Reports to: Senior School Principal

Employment Requirement:

- Initially a two-year contract
- Thereafter annually renewable

Relevant Qualifications and Desired Experience:

- An appropriate first degree
- Certified teacher status
- Experience in teaching IB DP and/or MYP preferred
- A high level of relevant age curriculum knowledge
- An understanding and commitment to safeguarding and child protection policies and procedures

Key Roles and Responsibilities

Ensuring that all students are effectively supported in their efforts to strive for success. Developing enduring understandings and IB Learner Profile attributes in all students with a foundation of strong pastoral care and sharing of expertise and passion.

Teaching and learning:

- Plan, prepare and teach in accordance with Prem's mission statement, its documented curriculum and policies, the IB's philosophy and programme guides (including attributes of the Learner Profile amongst others)
- Provide challenging units of work for all students of different levels of ability and English proficiency using differentiated instruction as well as IT to support learning
- Differentiate spoken and written language so that it is appropriate for the content and language abilities of all students
- Accommodate a range of learning needs and styles as well as varying levels of competency in planning and teaching (including age and language levels)
- Maintain an atmosphere and relationship with students conducive to learning while fostering confidence and resilience
- Develop students' cognitive, creative and critical thinking skills
- Develop and review lesson plans and curriculum documentation horizontally (at each grade level) and vertically (from Early Years - 12)
- Prepare and update curriculum documents, including examination materials, pertinent to the designated teaching area
- Work collaboratively and maintain positive, supportive relationships with students, parents, colleagues, administrators in the spirit of the school's mission
- Integrate the notion of sustainability into the curriculum



Authorised IB Diploma, IBCC, MYP and PYP
Accredited by The Council of International
Schools (CIS), The New England Association
of Schools and Colleges (NEASC) and
the Thai Ministry of Education

234 Moo 3 Huay Sai Mae Rim Chiang Mai Thailand
PO Box 1 Mae Rim Chiang Mai 50180 Thailand

+66 (0)53 301 500 +66 (0)53 301 507

enquiry@ptis.ac.th www.ptis.ac.th

Prem is part of the Traidhos Three-Generation Community for Learning



- Make use of the natural environment and setting at Prem for authentic learning experiences
- Integrate IT into teaching and learning to enhance individual and collaborative learning
- Collaborate with and support teaching assistants with their roles as indicated in their job description
- Prepare the learning environment to reflect best practice in contemporary pedagogy
- Foster students' self-esteem, motivation and social responsibility
- If working with a teaching assistant, support the teaching assistant to work directly with students and meet the responsibilities included in their job description.

Assessment and Reporting:

- Maintain accurate, detailed, up-to-date records accounting for student progress against Prem programme criteria for each learning area or subject
- Provide regular, accurate, constructive and timely feedback to students and parents in verbal and written forms relating to the formative and summative assessment of student learning
- Inform future teaching for student learning in particular lessons and units through student reflection
- Complete written reports on student academic and social progress as required
- Prepare for and participate in planned parent-student-teacher conferences as required each year as well as additional private parent-student meetings throughout the year as required
- Communicate student learning, social or emotional concerns to the appropriate student support team and parents as necessary

Professional Learning:

- Actively participate in the Prem Teacher appraisal process
- Engage purposefully in professional development and collaborative planning to improve performance and enhance student learning
- Develop knowledge and skills related to the IB DP and/or MYP as appropriate, with contemporary pedagogy and IT

Student life beyond the classroom:

- Lead a co-curricular programme activity for each term under the broad areas of creativity, action and service aimed at supporting students engagement, leadership and skill development in a range of activities as well as in the Exploria programme
- Actively participate in the Boarding Programme activities aimed at supporting students' social and academic growth as well as in the supervision of Prep
- Actively take part in House activities and support student leaders

General:

- Contribute to the ongoing development of an environment of safety and in which every child can flourish
- Conduct oneself professionally, operating at all times in line with Prem's Guiding statements, policies and procedures
- Demonstrate a willingness to communicate openly, calmly and professionally as part of the Junior School team
- Be an active, positive participant in collaborative planning and meetings
- Meet deadlines set by the Head of School, Senior School Principal, IB MYP Coordinator, IBDP Coordinator or IBCP Coordinator as well as the appropriate Curriculum Leader.

Reviewed: 1 November 2017